


Starting the Program

There are several ways to start the program:

- From the Start menu, select (All) Programs > Nuance PDF Professional 5 > PDF Converter Professional, then to open a PDF file, click the **Open** button or select **Open** from the File menu and select a file. If you select more than one PDF file, they will be opened in separate windows. If you select Microsoft Office files (*.doc, *.docx, *.rtf, *.xls, *.xlsx, *.pptx), they will be converted immediately to PDF files, and will be displayed in separate windows.
- Click the program icon  on the desktop if you placed it there, then proceed as described above.
- Double-click on a PDF file: If you choose PDF Converter Professional as the default PDF viewer when prompted, you can double-click on a PDF file to start the program and load the selected PDF file. If PDF Converter Professional is not your default PDF viewer, right-click a PDF file and select Open With > PDF Converter Professional.
- Browse PDF files on a Web Server: If you choose PDF Converter Professional as the default PDF viewer when prompted, click any PDF URL on a Web page to open the PDF file in the program.
- Drag-and-drop files: You can drag-and-drop PDF files onto the PDF Converter Professional program window to have them opened. You can also drag-and-drop documents (*.doc, *.txt), Excel sheets (*.xls, *.xlsx), PowerPoint slides (*.pptx) to have them converted.
- Right-click one or more PDF or Office files in Windows Explorer or on the desktop. Select to create, combine, overlay or package files using the shortcut menu, then select a profile.