

## Setting up your scanner with OmniPage

All files needed for scanner setup and support are copied automatically during the program's installation, but no scanner setup occurs at installation time. Before using OmniPage 16 for scanning, your scanner should be installed with its own scanner driver software and tested for correct functionality. Scanner driver software is not included with OmniPage.



Scanner setup is done through the Scanner Setup Wizard. You can start this yourself, as described below. Otherwise, it appears when you first attempt to perform scanning.

Proceed as follows:

- Choose Start > All Programs > ScanSoft OmniPage 16 > Scanner Setup Wizard or click the Setup button in the Scanner panel of the Options dialog box. or choose Scan in the Get Page drop-down list in the OmniPage Toolbox and click the Get Page button.
- The Scanner Setup Wizard starts. If you have a web connection, the first panel invites you to update the scanner database supplied with the wizard. Choose Yes or No and click on Next.
- Choose 'Select and test scanner or digital camera', then click Next. If you have a single installed scanner, it appears, along with any scanners previously set up with OmniPage. If the required scanner is not listed, click Add Scanner... .
- You see a list of all detected scanner drivers in the checkmarked categories. This can include network devices. Select one and click OK. To install a second device, you must run the Scanner Wizard again.
- The wizard reports whether the chosen scanner model already has settings in the scanner database. If it does, you do not need to test it. If it does not, you should test it. Click on Next.
- If you chose not to test, click Finish. If you chose testing, click Next to have the scanner connection tested. If the connection is in order, you see a menu of further tests. Choose which testing steps you want to run. The Basic test scan is recommended.
- By default OmniPage uses its own scanning interface, located in the Scanner panel of the Options dialog box. If you want to use your scanner's own interface instead, choose Advanced settings... and select this. Click Hint editor... and choose Edit hints... only if you are experienced in configuring scanners or have been advised by Technical Support to do so.

- Click Next to start the tests. For the Basic scan test, insert a test page into your scanner. The wizard will scan using your scanner manufacturer's software. Click on Next. Your scanner's native user-interface will appear.
- Click on Scan to begin the sample scan.
- If necessary, click on Missing Image... or Improper Orientation... and make the appropriate selections.
- Once the image appears correctly in the window, click on Next.
- Move through the remaining requested tests, following the instructions on the screen.
- When all the requested tests have been completed successfully, the Scanner Wizard reports and invites you to click on Finish.
- You have successfully configured your scanner to work with OmniPage 16!

To change the scanner settings at a later time, or to setup or remove a scanner, reopen the Scanner Setup Wizard from the Windows Start menu or from the Scanner panel of the Options dialog box.

To test and repair an improperly functioning scanner, open the wizard and select 'Test the current scanner or digital camera' in the second panel, then work through the procedure described above, maybe using advice received from Technical Support.

To specify a different default scanner, open the wizard to reach the list of setup scanners. Move the highlight to the desired scanner and be sure to close the wizard with Finish.

To get updated settings for your current scanner, open the wizard, request a fresh database download in the first screen, then choose 'Use current settings with current device', click Next and then Finish.