

## About This Guide

This guide covers all editions of Dragon, including Dragon NaturallySpeaking and Dragon Medical. Most information presented applies to all the editions, and differences between the editions are noted.

### **Conventions used in this guide**

1. This guide contains many examples of words and phrases you can say when using Dragon. These examples appear in italics with quotation marks, for example: *"Format That Bold."*
2. Some procedures also include sample text for you to dictate. Sample text appears in a different typeface, with punctuation in square brackets.
3. This guide applies to the five English dialects that ship with Dragon:
  1. US English
  2. UK English
  3. Australian English
  4. Indian English
  5. Southeast Asian English

US English uses US spelling, punctuation, and time and currency formats. We recommend US English for Canadian users since this dialect formats numbers (including times, telephone numbers, and currency) in North American formats.

All other dialects use UK spelling, punctuation, and time and currency formats (some number settings depend on your Windows Regional Settings). Where multiple dialects are used in dictation examples, those dialects appear in a different font style. For example:  
You can also correct a longer phrase by saying *"Correct [text] Through [text]"* (US/Canada) or *"Correct [text] To [text]"* (Other Dialects).

4. This guide uses US spelling and punctuation for consistency.
5. This guide also includes tips and notes to help you use the software more effectively. Tips and notes appear like this:  
If you pause correctly, but Dragon still types a command as dictation, you can force it to recognize what you say as a command by holding down the CTRLkey.  
*With **Numbers Mode** on, Dragon tries to interpret everything you say as a number. If you dictate words, the results will be unpredictable. However, you can still navigate menus and switch between programs by voice when **Numbers Mode** is on.*